

# Extended Education Application for Non-Degree Admission



TCU Box 297026  
Fort Worth, TX 76129  
817-257-7130  
817-257-7134 (Fax)

Fall \_\_\_\_ Spring \_\_\_\_ Summer \_\_\_\_

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## Personal Information for all non-degree admission categories

Mr. \_\_\_\_\_  
Ms \_\_\_\_\_  
Name (Last) (First) (Middle) (Maiden)

Present Home Address (Street & Number) \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email Address \_\_\_\_\_

Day Phone (area code and number) \_\_\_\_\_ Evening Phone \_\_\_\_\_ Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No  Permanent Resident  Student Visa Place of Birth \_\_\_\_\_

### Please check the appropriate admission category:

- Undergraduate classes as a college graduate
- Teacher certification only
- Concurrent student (attending another University)
- Ranch Management classes only
- Without college degree (22 years or older)
- Former TCU student not seeking degree
- Auditor

### To process application, one block above *must* be checked

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## Previous Education

Full name of last school attended (High School, College or University) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

If you have not completed high school, have you taken the GED test?  Yes  No When \_\_\_\_\_

Academic Degrees earned, if any: \_\_\_\_\_

Have you ever attended TCU?  Yes  No If yes, last year attended \_\_\_\_\_

Have you attended another College or University since your last enrollment at TCU?  Yes  No

Please List \_\_\_\_\_  
School \_\_\_\_\_ Dates attended \_\_\_\_\_ Degree \_\_\_\_\_

\_\_\_\_\_ School \_\_\_\_\_ Dates attended \_\_\_\_\_ Degree \_\_\_\_\_

Are you eligible to return to all of the previous institutions?  Yes  No

Have you ever been convicted of a felony?  Yes  No. If yes, attach an explanation. Disclosure in the affirmative does not automatically disqualify you for admission, but will prompt a review by appropriate University officials.

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I certify that the information on the application is accurate and complete, and I acknowledge that any omission or inaccurate information could jeopardize my standing with TCU.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## Non-degree Admission to Undergraduate Classes

### Students processed through Extended Education

- College graduates who wish to take additional undergraduate classes
- Teacher certificate only (college graduates)
- Concurrent Students (attending another college simultaneously. One TCU semester for students seeking a degree at another institution)
- Students without degree (22 years of age or older) who are not currently seeking a degree. May take a maximum of 12 semester hours of course work not exceeding 6 hours per semester or 3 hours per summer term. Referred to as Limited Enrollment students
- Readmitted students not seeking a degree (undergraduate classes only)
- Ranch Management (evening classes)
- Auditors (undergraduate classes only)

### Simplified Admission

Non-degree applicants must provide only transcript from the school most recently

attended. The applicant must be eligible to return.

Credits earned elsewhere by non-degree students are not evaluated for transfer to TCU.

### Academic Requirements

After admission both degree and non-degree students must maintain the same academic standards (outlined in the University Bulletin) to avoid probation or suspension. Grades earned become part of the student's permanent academic record. If a non-degree student decides to drop a class official withdrawal procedures must be followed to avoid a grade of "F" for the course.

There are no separate classes for non-degree students.

### Academic Credit

If, at a later date, a non-degree student is accepted as a TCU degree seeker, credits earned as a non-degree student can be applied toward that degree. Also, transcripts for work done as a non-degree student can be used to transfer TCU credits to other colleges and universities.

### To Earn a Degree

To work toward a degree at TCU and to receive an official evaluation of transfer credit, an applicant must submit transcripts from all schools attended, complete a more detailed application form for the Office of Admissions, and meet all requirements for degree candidacy.

### Contact Us

To apply as a non-degree student complete the attached application and:

**Mail to:** Extended Education  
TCU Box 297026  
Fort Worth, Texas 76129

**Fax to:** 817.257.7134

**Email to:** [lifelong@tcu.edu](mailto:lifelong@tcu.edu)

**Deliver to:** Extended Education  
3015 Merida Ave.  
Fort Worth, Texas 76109