

# TCU Silver Frogs



## TCU Silver Frogs Fall 2020

### Course & Allocation Process: August 17 – 21

**\*\*If you were registered in a Spring 2020 program that was cancelled due to the pandemic AND it's being offered this fall, you automatically have a seat in the class and DO NOT need to register again for it. You will receive an email outlining those classes. You can register for six other programs\*\***

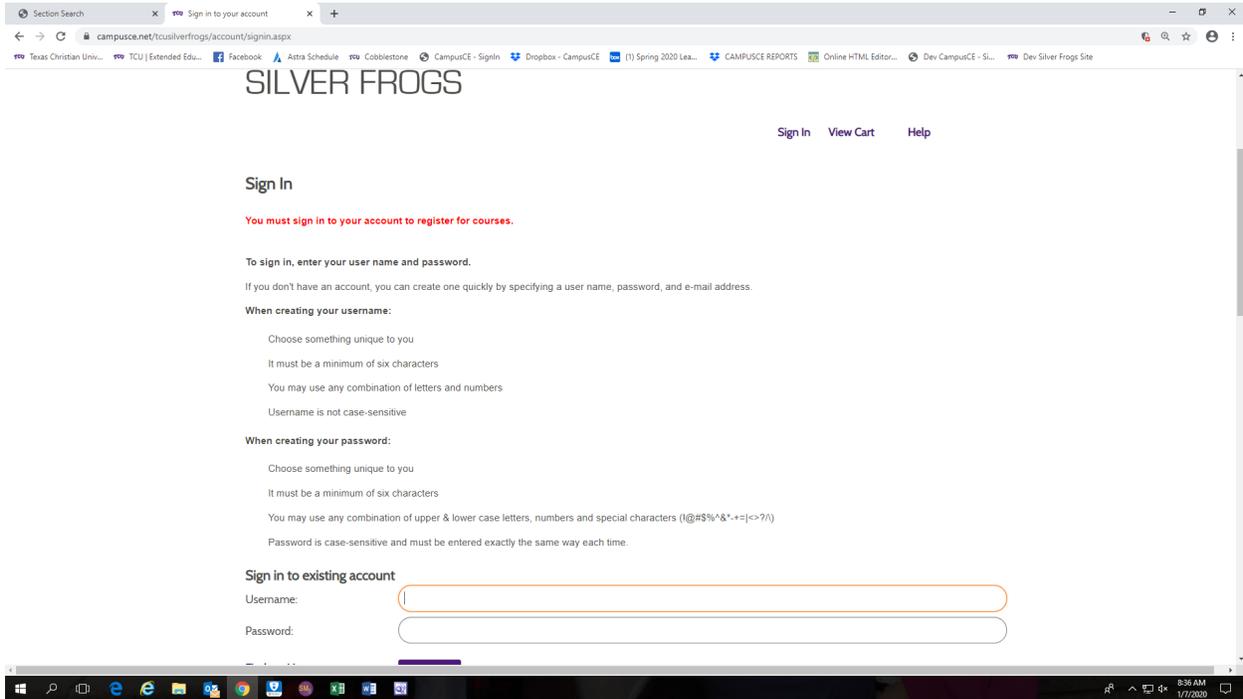
**Step 1: Go to your account:** [www.lifelong.tcu.edu](http://www.lifelong.tcu.edu) and select TCU Silver Frogs from the top band.

A screenshot of a web browser displaying the TCU Extended Education website. The browser's address bar shows 'lifelong.tcu.edu'. The website has a dark purple header with the TCU logo and the text 'TCU Extended Education'. Below the header is a navigation menu with links for 'HOME', 'COMMUNITY EDUCATION', 'TCU SILVER FROGS', 'PROFESSIONAL EDUCATION', 'CREATE AN ACCOUNT/SIGN-IN', and 'REEL RELIGION'. The main content area features a large image of a fountain in front of a brick building. Overlaid on the image is the text: 'Welcome to TCU Extended Education' followed by 'WELCOME TO THE NEW &amp; IMPROVED WEBSITE FOR THE SPRING 2020 SEMESTER. PLEASE CREATE AN ACCOUNT (EVEN IF YOU'VE TAKEN CLASSES BEFORE) SO YOU CAN REGISTER! QUESTIONS? 817-257-7132 OR LIFELONG@TCU.EDU'. The Windows taskbar is visible at the bottom of the screenshot, showing the time as 8:34 AM on 1/7/2020.

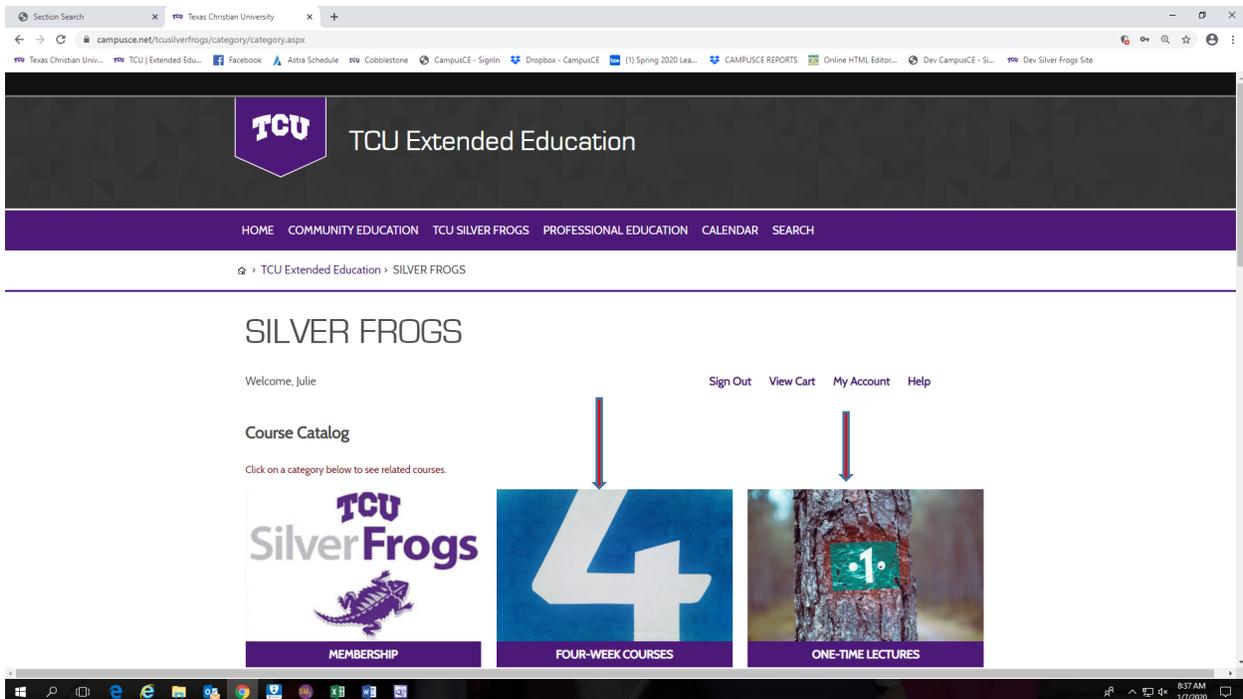
## Step 2: Click the Sign In Button

The screenshot shows a web browser window displaying the TCU Extended Education website. The browser's address bar shows the URL `campusce.net/tcusilverfrogs/category/category.aspx`. The website header features the TCU logo and the text "TCU Extended Education". A navigation menu includes links for HOME, COMMUNITY EDUCATION, TCU SILVER FROGS, PROFESSIONAL EDUCATION, CALENDAR, and SEARCH. Below the navigation, the breadcrumb trail reads "TCU Extended Education > SILVER FROGS". The main heading is "SILVER FROGS". To the right of the heading, there are three links: "Sign In", "View Cart", and "Help". A red arrow points to the "Sign In" link. Below the heading is a "Course Catalog" section with the instruction "Click on a category below to see related courses." There are three category tiles: "MEMBERSHIP" (with a frog logo), "FOUR-WEEK COURSES" (with a large number 4), and "ONE-TIME LECTURES" (with a tree trunk and a green square containing the number 1). The Windows taskbar is visible at the bottom of the screen, showing the time as 8:35 AM on 1/7/2020.

### Step 3: Sign in to your account with your username and password



### Step 4: Select up to six 4-week courses or lectures or a combination of both for a max of 6 programs total!



**Step 5: Click the Continue Shopping button to add more programs.** You can also click the back button or TCU Silver Frogs in the purple banner to navigate between courses and lectures. You have from August 17 at 9am to August 21 at 4pm to make your selections—there's no rush!!

The screenshot shows a web browser window with the URL `dev.campusce.net/tcusilverfrogs/cart/index.aspx`. The page header includes the TCU logo and 'TCU Extended Education'. A navigation bar contains links for HOME, COMMUNITY EDUCATION, TCU SILVER FROGS, PROFESSIONAL EDUCATION, CALENDAR, and SEARCH. The breadcrumb trail indicates the user is in 'TCU Extended Education > SILVER FROGS'.

The main content area is titled 'SILVER FROGS' and includes a welcome message for 'Terry' and links for 'Sign Out', 'View Cart', 'My Account', and 'Help'. Below this is the 'Shopping Cart' section, which includes the instruction: 'Preview the items in your cart. When you're ready to purchase, click Check Out.' A red arrow points to a purple 'Continue Shopping' button.

ITEM	PRICE DETAILS
60's R&R: When the Music Was Hummable and the Lyrics Mattered Section A 9:00 AM-10:30 AM 3/6/2020-4/3/2020 4 Sessions BASS, Room: 1004 Instructor: Richard Selcer	\$0.00 Remove from Waitlist
<b>TOTAL:</b>	<b>\$0.00</b>

Below the table, there is a question 'How did you hear about us?' with a dropdown menu currently set to '--Select One--'.

## Step 6: When you've selected your program requests, click Check-out

The screenshot shows a web browser window with the URL `dev.campusce.net/tcusilverfrogs/cart/index.aspx`. The page displays a shopping cart with the following items:

Item Name	Price	Action
9:00 AM-10:30 AM 3/6/2020-4/3/2020 4 Sessions BASS, Room: 1004 Instructor: Richard Selcer		Waitlist
Investing Foundations: Investing in Plain English Section A 3:00 PM-4:30 PM 2/6/2020-2/27/2020 4 Sessions SW, Room: 119 Instructor: Angela Tacco	\$0.00	Remove from Waitlist
Famous Supreme Court Cases on Sensitive Subjects Section A 1:00 PM-2:30 PM 3/6/2020-4/3/2020 4 Sessions SW, Room: 119 Instructor: Ronald Flowers	\$0.00	Remove from Waitlist
Bucket List Books Section A 9:00 AM-10:30 AM 2/6/2020-2/27/2020 4 Sessions SW, Room: 119 Instructor: Shari Barnes	\$0.00	Remove from Waitlist
Aloha Hawai'i Section A 1:00 PM-2:30 PM 2/24/2020-2/24/2020 1 Sessions SW, Room: 119 Instructor: Lewis Woodard	\$0.00	Remove from Waitlist
Bitcoin, Cryptocurrency, and Block-chain: A Very Brief Introduction Section A 3:00 PM-4:30 PM 3/24/2020-3/24/2020 1 Sessions DJKC, Room: Murphy Conference Room Instructor: Robert Frey	\$0.00	Remove from Waitlist
<b>TOTAL:</b>	<b>\$0.00</b>	

Below the cart items, there is a dropdown menu labeled "How did you hear about us?" with the option "--Select One--". At the bottom right of the cart area, there is a purple "Check Out" button, which is highlighted by a red arrow.

Windows taskbar at the bottom shows the time as 2:04 PM on 12/20/2019.

**Step 7: You will see the programs you are requesting. Click Purchase (though there are no fees for the programs).**

The screenshot shows a web browser window with the URL `dev.campusce.net/tcuisilverfrogs/cart/Checkout5.aspx`. The page displays a list of programs, each with a price of \$0.00. The programs listed are:

- 60's R&R: When the Music Was Hummable and the Lyrics Mattered** (Section A, 9:00 AM-10:30 AM 3/6/2020-4/3/2020, 4 Sessions BASS, Room: 1004, Instructor: Richard Selcer)
- Investing Foundations: Investing in Plain English** (Section A, 3:00 PM-4:30 PM 2/6/2020-2/27/2020, 4 Sessions SW, Room: 119, Instructor: Angela Tacco)
- Famous Supreme Court Cases on Sensitive Subjects** (Section A, 1:00 PM-2:30 PM 3/6/2020-4/3/2020, 4 Sessions SW, Room: 119, Instructor: Ronald Flowers)
- Bucket List Books** (Section A, 9:00 AM-10:30 AM 2/6/2020-2/27/2020, 4 Sessions SW, Room: 119, Instructor: Shari Barnes)
- Alpha Hawai'i** (Section A, 1:00 PM-2:30 PM 2/24/2020-2/24/2020, 1 Sessions SW, Room: 119, Instructor: Lewis Woodard)
- Bitcoin, Cryptocurrency, and Block-chain: A Very Brief Introduction** (Section A, 3:00 PM-4:30 PM 3/24/2020-3/24/2020, 1 Sessions DJKC, Room: Murphy Conference Room, Instructor: Robert Frey)

The total price is \$0.00. At the bottom right, there are two buttons: "Previous" and "Purchase". A red arrow points to the "Purchase" button.

## Step 8: Go to My Account and select Course Priorities to rank order your requested programs

TCU Extended Education

HOME COMMUNITY EDUCATION TCU SILVER FROGS PROFESSIONAL EDUCATION CALENDAR SEARCH

TCU Extended Education > SILVER FROGS

SILVER FROGS

Welcome, Terry

Sign Out View Cart **My Account** Help

**Account Overview**

The Account Overview page allows you to review and correct your contact information (My Profile), change your Username and Password, review the orders you've placed and see the classes you've signed up for.

- My Profile
- Username & Password
- History
- Class List
- My Membership
- Course Priorities**
- View Transcript

Course Priorities

Please number the courses/lectures requested in order of preference with #1 begin highest priority, #2 being second highest priority, etc., for a maximum of six programs. The computer software runs the allocation in an objective fashion, enrolling members based on available space and priority levels. During the week of January 6 - 10, you can modify your priorities until 5pm on Jan 10. If you decide to delete a requested course or lecture, you must contact TCU Extended Education 817-257-7132 to have that done. You will be notified of which programs you are confirmed for after the allocation process has ended.

**Important:** You must "Save Priorities" in order for this ranking of your preferences to be recorded (see button above the listing).

Course priorities for F20S term **Save Priorities** **Print**

COURSE ID	SKU	STATUS	TITLE	INSTRUCTOR	SCHEDULE	PRIORITY
ACT010	F20SSFACT010A	Course requested	60's R&R: When the Music Was Hummable and the Lyrics Mattered	Richard Selcer	Mar 6 2020 9:00AM-Apr 3 2020 10:30AM	1
FIN002	F20SSFFIN002A	Course requested	Investing Foundations: Investing in Plain English	Angela Tacco	Feb 6 2020 3:00PM-Feb 27 2020 4:30PM	2
HCE020	F20SSFHCE020A	Course requested	Famous Supreme Court Cases on Sensitive Subjects	Ronald Flowers	Mar 6 2020 1:00PM-Apr 3 2020 2:30PM	3
LW002	F20SSFLW002A	Course requested	Bucket List Books	Shari Barnes	Feb 6 2020 9:00AM-Feb 27 2020 10:30AM	4
ACT008	F20SSFACT008A	Course requested	Aloha Hawai'i	Lewis Woodard	Feb 24 2020 1:00PM-Feb 24 2020 2:30PM	5
FIN004	F20SSFFIN004A	Course requested	Bitcoin, Cryptocurrency, and Block-chain: A Very Brief Introduction	Robert Frey	Mar 24 2020 3:00PM-Mar 24 2020 4:30PM	6

**Step 9: After you've prioritized your program requests, YOU MUST CLICK SAVE PRIORITIES!!! That's it—you're all done!** If you want to change your priorities, just go back to My Account and Click Course Priorities and make adjustments. If you want to drop a request, you must do that by calling TCU Extended Education, 817-257-7132. All requests must be completed by August 21 at 4pm.

Welcome, Terry

Course Priorities

Please number the courses/lectures requested in order of preference with #1 being highest priority, #2 being second highest priority, etc., for a maximum of six programs. The computer software runs the allocation in an objective fashion, enrolling members based on available space and priority levels. During the week of January 4 - 10, you can modify your priorities until 5pm on Jan 10. If you decide to delete a requested course or lecture, you must contact TCU Extended Education 817-257-7132 to have that done. You will be notified of which programs you are confirmed for after the allocation process has ended.

**Important:** You must "Save Priorities" in order for this ranking of your preferences to be recorded (see button above the listing).

Course priorities for F20S term [Save Priorities](#) [Print](#)

COURSE ID	SRU	STATUS	TITLE	INSTRUCTOR SCHEDULE		PRIORITY
ACT010	F20SSFACT010A	Course requested	60's R&B: When the Music Was Hummable and the Lyrics Mattered	Richard Selzer	Mar 6 2020 9:00AM-Apr 3 2020 10:30AM	1
FIN002	F20SSFIN002A	Course requested	Investing Foundations: Investing in Plain English	Angela Tacco	Feb 6 2020 3:00PM-Feb 27 2020 4:30PM	2
HCE030	F20SSPHCE030A	Course requested	Famous Supreme Court Cases on Sensitive Subjects	Ronald Flowers	Mar 6 2020 1:00PM-Apr 3 2020 2:30PM	3
LW002	F20SSLW002A	Course requested	Bucket List Books	Shari Barnes	Feb 6 2020 9:00AM-Feb 27 2020 10:30AM	4
ACT008	F20SSFACT008A	Course requested	Alpha Hawaii	Lewis Woodard	Feb 24 2020 1:00PM-Feb 24 2020 2:30PM	5
FIN004	F20SSFIN004A	Course requested	Bitcoin, Cryptocurrency, and Block-chain: A Very Brief Introduction	Robert Frey	Mar 24 2020 3:00PM-Mar 24 2020 4:30PM	6

You will be notified by email of the programs you have been registered for no later than August 26<sup>th</sup>.