

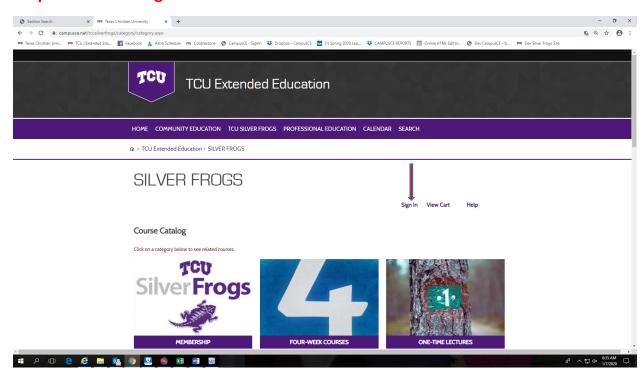
TCU Silver Frogs Spring 2021

Course & Lecture Request & Allocation Process: January 19 - 22

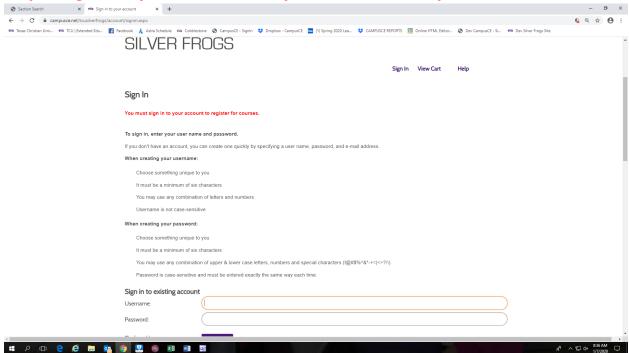
Step 1: Go to your account: www.lifelong.tcu.edu and select TCU Silver Frogs from the top band.



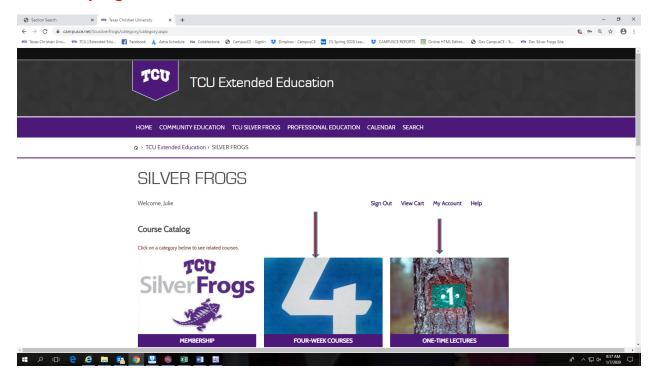
Step 2: Click the Sign-In Button



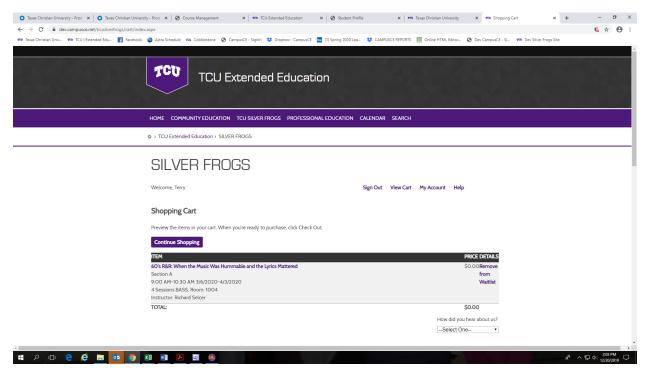
Step 3: Sign in to your account with your username and password



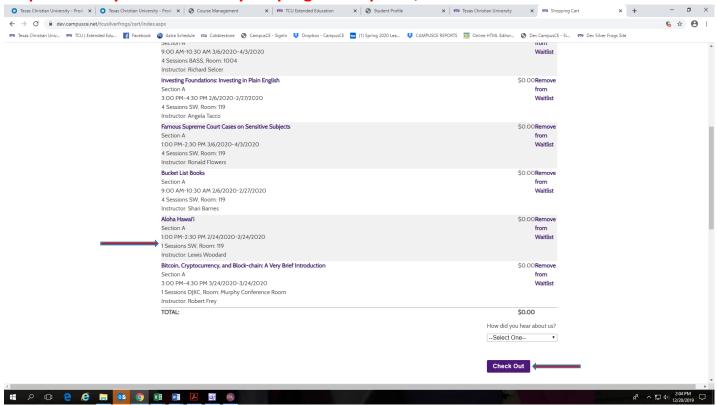
Step 4: Select up to six 4-week courses or lectures or a combination of both for a max of 6 programs total!



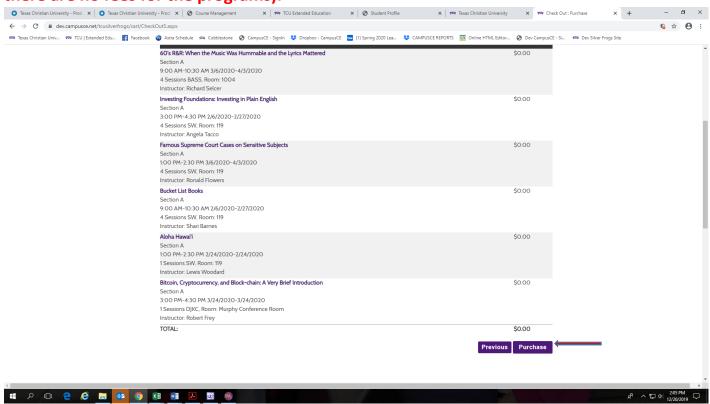
Step 5: Click the Continue Shopping button to add more programs. You can also click the back button or TCU Silver Frogs in the purple banner to navigate between courses and lectures. You have from January 19 at 9am to January 22 at 4pm to make your selections—there's no rush!!



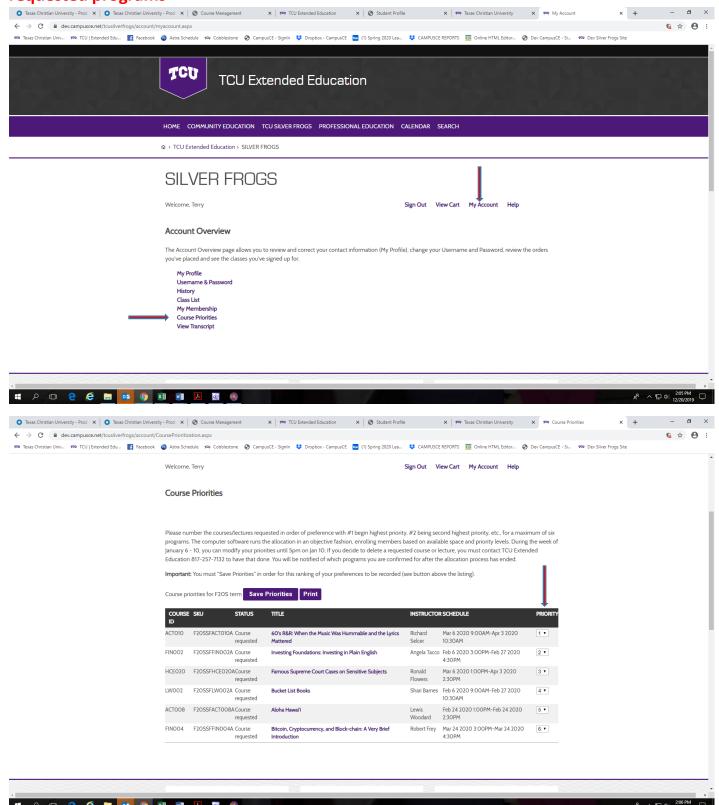
Step 6: When you've selected your program requests, click Check-out



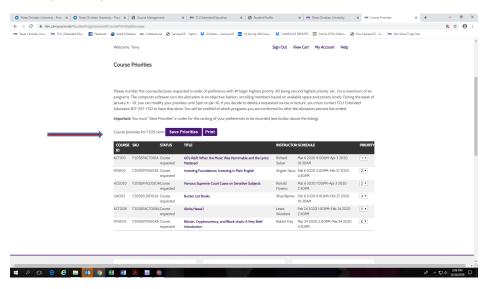
Step 7: You will see the programs you are requesting. Click Purchase (though there are no fees for the programs).



Step 8: Go to My Account and select Course Priorities to rank order your requested programs



Step 9: After you've prioritized your program requests, YOU MUST CLICK SAVE PRIORITIES!!! That's it—you're all done! If you want to change your priorities, just go back to My Account and Click Course Priorities and make adjustments. If you want to drop a request, you must do that by calling TCU Extended Education, 817-257-7132. All requests must be completed by January 22 at 4pm.



You will be notified by email of the programs you have been registered for no later than January 27th.